

VILLAGE OF PORT CHESTER
BOARD OF TRUSTEES

Meeting, MONDAY, MAY 21, 2012

5:30 P.M.

VILLAGE JUSTICE COURTROOM
350 North Main Street
Port Chester, New York

AGENDA

5:30 P.M.

I. WORKSESSION:

1. Work Session with staff and consultants regarding the Comprehensive Plan Zoning Map and Text Amendments.

II. MOTION FOR EXECUTIVE SESSION:

1. Interviews of candidates for the Planning Commission.

7:00 P.M.

III. PRESENTATION:

1. Annual Stormwater Report by Dolph Rotfeld Engineering

IV. PUBLIC COMMENTS:

V. RESOLUTIONS:

Appointments:

1. Appointment of Trustee Didden as President of the Board of Trustees (Deputy Mayor).
1. Appointment of the alternate member of the Planning Commission.
2. Appointment of Susan E. Plant as a full member of the Architectural Board of Review.

Comprehensive Plan:

1. Setting public hearing on proposed Village of Port Chester Comprehensive Plan and related Zoning Regulation Text and Map Amendments.
2. Budget Modification regarding funding for the Capital Fund Comprehensive Plan Budget.

Legal:

1. Authorization of further proceedings in the matter of Domenick Bologna et al. v. the Village of Port Chester.

Licensing:

1. Approval of Taxi Company Dispatch licenses.

Video:

1. Authorize the Village Manager to amend agreement with Thomas Lorenzo for video consulting services.

VI. DISCUSSION:

1. Sewer Rent Project

VII. CORRESPONDENCE:

1. From the Church of Our Lady of the Rosary requesting permission for a procession from Corpus Christi to Holy Rosary Church on June 10, 2012 beginning at approximately 12:15 p.m. in celebration of the Feast of Corpus Christi.
2. From Park Avenue Elementary School requesting that Park Avenue from Columbus Avenue to College Avenue be closed on June 8, 2012 from 9:00 a.m. to 2:00 p.m., for their Annual Fun Day.
3. From Corpus Christi Church requesting permission to place a banner across Westchester Avenue to promote their carnival to be held on August 13th through August 18, 2012.
4. From the Clay Art Center requesting permission for the use of the area of the Beech Street parking lot in front of the Clay Art Center for their annual Seconds Sale on June 2, 2012 from 10:00 a.m. to 4:00 p.m.

VIII. REPORTS:

1. From Reliance Engine & Hose Co. #1 on the resignation of William Fox and expelling of Thomas Finn, Jr.

IX. PUBLIC COMMENTS AND BOARD COMMENTS:

X. MOTION FOR EXECUTIVE SESSION:

1. Housing Code Prosecutor

MS4 Annual Report Cover Page

MCC form for period ending March 9, 2012

Provide SPDES ID of each permitted MS4 included in this report.

SPDES ID
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MS4 Municipal Compliance Certification(MCC) Form

MCC form for period ending March 9, 2012

Name of MS4

SPDES ID

N	Y	R	2	0	A	3	0	9
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Section 2 - Contact Information

Important Instructions - Please Read

Contact information must be provided for each of the following positions as indicated below:

1. Principal Executive Officer, Chief Elected Official or other qualified individual (per GP-0-08-002 Part VI.J).
2. Duly Authorized Representative (Information for this contact must only be submitted if a Duly Authorized Representative is signing this form)
3. The Local Stormwater Public Contact (required per GP-0-08-002 Part VII.A.2.c & Part VIII.A.2.c).
4. The Stormwater Management Program (SWMP) Coordinator (Individual responsible for coordination/implementation of SWMP).
5. Report Preparer (Consultants may provide company name in the space provided).

A separate sheet must be submitted for each position listed above unless more than one position is filled by the same individual. If one individual fills multiple roles, provide the contact information once and check all positions that apply to that individual.

If a new Duly Authorized Representative is signing this report, their contact information must be provided and a signature authorization form, signed by the Principal Executive Officer or Chief Elected Official must be attached.

For each contact, select all that apply:

- Principal Executive Officer/Chief Elected Official
- Duly Authorized Representative
- Local Stormwater Public Contact
- Stormwater Management Program (SWMP) Coordinator
- Report Preparer

First Name MI Last Name

Title

Address

City State Zip -

eMail

Phone - County

MS4 Municipal Compliance Certification (MCC) Form

MCC form for period ending March 9, 2012

Name of MS4

SPDES ID

N	Y	R	2	0	A	3	0	9
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Section 3 - Partner Information

Did your MS4 work with partners/coalition to complete some or all permit requirements during this reporting period? Yes No

If Yes, complete information below.

Submit a separate sheet for each partner. Information provided in other formats will not be accepted. If your MS4 cooperated with a coalition, submit one sheet with the name of the coalition. It is not necessary to include a separate sheet for each MS4 in the coalition.

If No, proceed to Section 4 - Certification Statement.

Partner/Coalition Name

L o n g I s l a n d S o u n d W a t e r s h e d I n t e r

Partner/Coalition Name (con't.)

m u n i c i p a l C o u n c i l

SPDES Partner ID - If applicable

N Y R 2 0

Address

7 4 0 B o s t o n P o s t R o a d

City

M a m a r o n e c k

State

N Y

Zip

1 0 5 4 3 -

eMail

l i s w i c m a i l @ l i s w i c . o r g

Phone

(9 1 4) 3 8 1 - 7 8 4 5

Legally Binding Agreement in accordance with GP-0-08-002 Part IV.G? Yes No

What tasks/responsibilities are shared with this partner (e.g. MM1 School Programs or Multiple Tasks)?

- MM1 G e n e r a l S t o r m w a t e r I n f o r m a t i o n
- MM2
- MM3
- MM4
- MM5
- MM6 E v a l u a t e S t o r m w a t e r U t i l i t y

Additional tasks/responsibilities

- Watershed Improvement Strategy Best Management Practices required for MS4s in impaired watersheds included in GP-0-08-002 Part IX.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	1	2
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Village of Port Chester

SPDES ID

N	Y	R	2	0	A	3	0	9
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4. Evaluating Progress Toward Measurable Goals MCM 1

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMP in this reporting period.

The Village Stormwater Consultant developed a Questionnaire for the public to respond to. The questionnaire is available on the Village website and in hard copy in the Public Works Department and Village Clerk's Office for pickup, completion and return

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

No responses to questionnaire this reporting period

C. How many times was this observation measured or evaluated in this reporting period?

			1
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(ex.: samples/participants/events)

D. Has your MS4 made progress toward this Measurable Goal during this reporting period?

Yes No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMP?

Yes No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

Continue with availability of questionnaire

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2012

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition: Village of Port Chester

SPDES ID
N Y R 2 0 A 3 0 9

2. URL(s) con't.:

Please provide specific address(es) where notice(s) can be accessed - not home page.

URL

h t t p : / / w w w . p o r t c h e s t e r n y . c o m / p a g e s / P o r t C h e s t e r N Y B T r u s t A g /

URL

URL

URL

URL

URL

URL

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Village of Port Chester

SPDES ID

N	Y	R	2	0	A	3	0	9
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4.a. If this report was made available on the internet, what date was it posted?

Leave blank if this report was not posted on the internet.

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4.b. For how many days was/will this report be posted?

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If submitting a report for single MS4, answer 5.a.. If submitting a joint report, answer 5.b..

5.a. Was an Annual Report public meeting held in this reporting period?

Yes No

If Yes, what was the date of the meeting?

0	5
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 /

1	6
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 /

2	0	1	1
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If No, is one planned?

Yes No

5.b. Was an Annual Report public meeting held for all MS4s contributing to this report during this reporting period?

Yes No

If No, is one planned for each?

Yes No

6. Were comments received during this reporting period?

Yes No

If Yes, attach comments, responses and changes made to SWMP in response to comments to this report.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	1	2
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Village of Port Chester

SPDES ID

N	Y	R	2	0	A	3	0	9
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7. Evaluating Progress Toward Measurable Goals MCM 2

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

Questionnaire was developed and placed on website and in Village Offices.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

No questionnaires were completed this reporting period

C. How many times was this observation measured or evaluated in this reporting period?

				1
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(ex.: samples/participants/events)

D. Has your MS4 made progress toward this measurable goal during this reporting period?

Yes No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

Yes No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

Continue with questionnaire

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Village of Port Chester

SPDES ID

N	Y	R	2	0	A	3	0	9
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12. Evaluating Progress Toward Measurable Goals MCM 3

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

4 Illicit Discharges Detected and 3 Eliminated

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

Village continues to work with USEPA Region II in locating Illicit Discharges and mitigating same. Village has received NYSDEC grant to investigate, locate and eliminate illicit discharges 3 illicit discharges eliminated.

C. How many times was this observation measured or evaluated in this reporting period?

				1
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(ex.: samples/participants/events)

D. Has your MS4 made progress toward this measurable goal during this reporting period?

Yes No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

Yes No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

Continue to inspect outfall, respond to complaints of illicit discharges, locate and mitigate same. Continue to work with USEPA Region II and perform water quality sampling to locate Illicit Discharges. Implement grant

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Village of Port Chester

SPDES ID

N	Y	R	2	0	A	3	0	9
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Minimum Control Measures 4 and 5.
Construction Site and Post-Construction Control

The information in this section is being reported (check one):

- On behalf of an individual MS4
 On behalf of a coalition

How many MS4s contributed to this report?

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1a. Has each MS4 contributing to this report adopted a law, ordinance or other regulatory mechanism that provides equivalent protection to the NYS SPDES General Permit for Stormwater Discharges from Construction Activities? Yes No

1b. Has each Town, City and/or Village contributing to this report documented that the law is equivalent to a NYSDEC Sample Local Law for Stormwater Management and Erosion and Sediment Control through either an attorney certification or using the NYSDEC Gap Analysis Workbook? Yes No NT

If Yes, Towns, Cities and Villages provide date of equivalent NYS Sample Local Law.

09/2004 03/2006 NT

2. Does your MS4/Coalition have a SWPPP review procedure in place? Yes No

3. How many Construction Stormwater Pollution Prevention Plans (SWPPPs) have been reviewed in this reporting period?

		0
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4. Does your MS4/Coalition have a mechanism for receipt and consideration of public comments related to construction SWPPPs? Yes No NT

If Yes, how many public comments were received during this reporting period?

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5. Does your MS4/Coalition provide education and training for contractors about the local SWPPP process? Yes No

6. Identify which of the following types of enforcement actions you used during the reporting period for construction activities, indicate the number of actions, or note those for which you do not have authority:

- | | | | | | | | | |
|--|---|---|--|--|--|--|--|------------------------------------|
| <input type="radio"/> Notices of Violation | # | <table border="1"><tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr></table> | | | | | | <input type="radio"/> No Authority |
| | | | | | | | | |
| <input type="radio"/> Stop Work Orders | # | <table border="1"><tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr></table> | | | | | | <input type="radio"/> No Authority |
| | | | | | | | | |
| <input type="radio"/> Criminal Actions | # | <table border="1"><tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr></table> | | | | | | <input type="radio"/> No Authority |
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| <input type="radio"/> Termination of Contracts | # | <table border="1"><tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr></table> | | | | | | <input type="radio"/> No Authority |
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| <input type="radio"/> Administrative Fines | # | <table border="1"><tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr></table> | | | | | | <input type="radio"/> No Authority |
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| <input type="radio"/> Civil Penalties | # | <table border="1"><tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr></table> | | | | | | <input type="radio"/> No Authority |
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| <input type="radio"/> Administrative Orders | # | <table border="1"><tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr></table> | | | | | | <input type="radio"/> No Authority |
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| <input type="radio"/> Enforcement Actions or Sanctions | # | <table border="1"><tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr></table> | | | | | | |
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| <input type="radio"/> Other | # | <table border="1"><tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr></table> | | | | | | <input type="radio"/> No Authority |
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MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Village of Port Chester

SPDES ID

N	Y	R	2	0	A	3	0	9
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Minimum Control Measure 4. Construction Site Stormwater Runoff Control

The information in this section is being reported (check one):

- On behalf of an individual MS4
 On behalf of a coalition

How many MS4s contributed to this report?

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1. How many construction projects have been authorized for disturbances of one acre or more during this reporting period?

		0
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 2. How many construction projects disturbing at least one acre were active in your jurisdiction during this reporting period?

		1
--	--	---
 3. What percent of active construction sites were inspected during this reporting period? NT

1	0	0
---	---	---

 %
 4. What percent of active construction sites were inspected more than once? NT

1	0	0
---	---	---

 %
 5. Do all inspectors working on behalf of the MS4s contributing to this report use the NYS Construction Stormwater Inspection Manual? Yes No NT
 6. Does your MS4/Coalition provide public access to Stormwater Pollution Prevention Plans (SWPPPs) of construction projects that are subject to MS4 review and approval? Yes No NT
- If your MS4 is Non-Traditional, are SWPPPs of construction projects made available for public review? Yes No

If Yes, use the following page to identify location(s) where SWPPPs can be accessed.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2012

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

SPDES ID
N Y R 2 0 A 3 0 9

6. con't.:

Submit additional pages as needed.

● MS4/Coalition Office

Department

B u i l d i n g

Address

2 2 2 G r a c e C h u r c h S t r e e t

City

P o r t C h e s t e r

N Y

Zip

1 0 5 7 3 -

Phone

(9 1 4) 9 3 9 - 5 2 0 3

○ Library

Address

City

Zip

-

Phone

() -

○ Other

Address

City

Zip

-

Phone

() -

○ Web Page URL(s): Please provide specific address where SWPPPs can be accessed - not home page.

URL

URL

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Village of Port Chester

SPDES ID

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7. Evaluating Progress Toward Measurable Goals MCM 4

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

No new project starts over 1 acre

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

No new projects this reporting period

C. How many times was this observation measured or evaluated in this reporting period?

			1
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(ex.: samples/participants/events)

D. Has your MS4 made progress toward this measurable goal during this reporting period?

Yes No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

Yes No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

Continue to administer and monitor projects over 1 acre in accordance with approved SWPPP's and local ordinance

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Village of Port Chester

SPDES ID

N	Y	R	2	0	A	3	0	9
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- 4a. Are the MS4s contributing to this report involved in a regional/watershed wide planning effort?
 Yes No
- 4b. Does the MS4 have a banking and credit system for stormwater management practices?
 Yes No
- 4c. Do the SWMP Plans for each MS4 contributing to this report include a protocol for evaluation and approval of banking and credit of alternative siting of a stormwater management practice?
 Yes No
- 4d. How many stormwater management practices have been implemented as part of this system in this reporting period?

		0
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- 5. What percent of municipal officials/MS4 staff responsible for program implementation attended training on Low Impace Development (LID), Better Site Design (BSD) and other Green Infrastructure principles in this reporting period?

		0
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 %

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Village of Port Chester

SPDES ID

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6. Evaluating Progress Toward Measurable Goals MCM 5

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

Number of Best Management Practices added to Inventory

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

None this reporting period

C. How many times was this observation measured or evaluated in this reporting period?

			1
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(ex.: samples/participants/events)

D. Has your MS4 made progress toward this measurable goal during this reporting period?

Yes No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

Yes No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

Continue to add Best Management Practices to Inventory as they come on line. Continue to monitor inspection and maintenance of all Best Management Practices inventoried

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Village of Port Chester

SPDES ID

N	Y	R	2	0	A	3	0	9
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Minimum Control Measure 6. Stormwater Management for Municipal Operations

The information in this section is being reported (check one):

- On behalf of an individual MS4
- On behalf of a coalition

How many MS4s contributed to this report?

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1. Choose/list each municipal operation/facility that contributes or may potentially contribute Pollutants of Concern to the MS4 system. For each operation/facility indicate whether the operation/facility has been addressed in the MS4's/Coalition's Stormwater Management Program(SWMP) Plan and whether a self-assessment has been performed during the reporting period. A self-assessment is performed to: 1) determine the sources of pollutants potentially generated by the permittee's operations and facilities; 2) evaluate the effectiveness of existing programs and 3) identify the municipal operations and facilities that will be addressed by the pollution prevention and good housekeeping program, if it's not done already.

<u>Operation/Activity/Facility</u>	<u>Addressed in SWMP?</u>		<u>Self-Assessment Operation/Activity/Facility performed within the past 3 years?</u>	
	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Yes	<input type="radio"/> No
Street Maintenance.....	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Bridge Maintenance.....	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Winter Road Maintenance.....	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Salt Storage.....	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Solid Waste Management.....	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
New Municipal Construction and Land Disturbance..	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Right of Way Maintenance.....	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Marine Operations.....	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Hydrologic Habitat Modification.....	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Parks and Open Space.....	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Municipal Building.....	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Stormwater System Maintenance.....	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Vehicle and Fleet Maintenance.....	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Other.....	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	1	2
---	---	---	---

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Village of Port Chester

SPDES ID

N	Y	R	2	0	A	3	0	9
---	---	---	---	---	---	---	---	---

2. Provide the following information about municipal operations good housekeeping programs:

- Parking Lots Swept (Number of acres X Number of times swept) # Acres

		7	2	0
--	--	---	---	---
- Streets Swept (Number of miles X Number of times swept) # Miles

	1	6	5	0
--	---	---	---	---
- Catch Basins Inspected and Cleaned Where Necessary #

		5	3	7
--	--	---	---	---
- Post Construction Control Stormwater Management Practices Inspected and Cleaned Where Necessary #

--	--	--	--	--
- Phosphorus Applied In Chemical Fertilizer # Lbs.

--	--	--	--	--
- Nitrogen Applied In Chemical Fertilizer # Lbs.

--	--	--	--	--
- Pesticide/Herbicide Applied (Number of acres to which pesticide/herbicide was applied X Number of times applied to the nearest tenth.) # Acres

					.	
--	--	--	--	--	---	--

3. How many stormwater management trainings have been provided to municipal employees during this reporting period?

				0
--	--	--	--	---

4. What was the date of the last training?

0	1	/	2	1	/	2	0	1	0
---	---	---	---	---	---	---	---	---	---

5. How many municipal employees have been trained in this reporting period?

		0
--	--	---

6. What percent of municipal employees in relevant positions and departments receive stormwater management training?

	7	5	%
--	---	---	---

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	1	2
---	---	---	---

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Village of Port Chester

SPDES ID

N	Y	R	2	0	A	3	0	9
---	---	---	---	---	---	---	---	---

7. Evaluating Progress Toward Measurable Goals MCM 6

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

Number of stormwater catch basins inspected and cleaned

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

537 CB's inspected and cleaned this reporting period

C. How many times was this observation measured or evaluated in this reporting period?

			1
--	--	--	---

(ex.: samples/participants/events)

D. Has your MS4 made progress toward this measurable goal during this reporting period?

Yes No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

Yes No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

Continue stormwater catch basin cleaning program and other infrastructure maintenance programs as per Village Stormwater Management Plan

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,
 If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition SPDES ID

N	Y	R	2	0				
---	---	---	---	---	--	--	--	--

Additional Watershed Improvement Strategy Best Management Practices

The information in this section is being reported (check one):

- On behalf of an individual MS4
- On behalf of a coalition

How many MS4s contributed to this report?

MS4s must answer the questions or check NA as indicated in the table below.

MS4 Description	Answer	Check NA	(POC)
NYC EOH Watershed			
Traditional Land Use	1,2,3,4,5,6,7a-d,8a,8b,9	10,11,12	Phosphorus
Traditional Non-Land Use	1,2,3,4,7a-d,8a,8b,9	5,10,11,12	Phosphorus
Non-Traditional	1,2,77a-d,8a,8b,9	3,4,5,10,11,12	Phosphorus
Onondaga Lake Watershed			
Traditional Land Use	1,6,7a-d,8a,9	2,3,4,5,8b,10,11,12	Phosphorus
Traditional Non-Land Use	1,6,7a-d,8a,9	2,3,4,5,8b,10,11,12	Phosphorus
Non-Traditional	1,6,7a-d,8a,9	2,3,4,5,8b,10,11,12	Phosphorus
Greenwood Lake Watershed			
Traditional Land Use	1,4,6,7a-d,8a,9	2,3,5,8b,10,11,12	Phosphorus
Traditional Non-Land Use	1,4,6,7a-d,8a,9	2,3,5,8b,10,11,12	Phosphorus
Non-Traditional	1,4,6,7a-d,8a,9	2,3,5,8b,10,11,12	Phosphorus
Oyster Bay			
Traditional Land Use	1,4,7a-d,9,10,11,12	2,3,5,6,8a,8b	Pathogens
Traditional Non-Land Use	1,4,7a-d,9,10,11,12	2,3,5,6,8a,8b	Pathogens
Non-Traditional	1,4,7a-d,9	2,3,4,5,8a,8b,10,11,12	Pathogens
Peconic Estuary			
Traditional Land Use	1,4,7a-d,8a,9,10,11,12	2,3,5,6,8b	Pathogens and Nitrogen
Traditional Non-Land Use	1,4,7a-d,8a,9,10,11,12	2,3,5,6,8b	Pathogens and Nitrogen
Non-Traditional	1,4,7a-d,8a,9	2,3,4,5,8b,10,11,12	Pathogens and Nitrogen
Oscawana Lake Watershed			
Traditional Land Use	1,4,6,7a-d,8a,9	2,3,5,8b,10,11,12	Phosphorus
Traditional Non-Land Use	1,4,6,7a-d,8a,9	2,3,5,8b,10,11,12	Phosphorus
Non-Traditional	1,4,6,7a-d,8a,9	2,3,5,8b,10,11,12	Phosphorus
LI 27 Embayments			
Traditional Land Use	1,2,3,4,7a-d,9,10,11,12	5,6,8a,8b	Pathogens
Traditional Non-Land Use	1,2,3,4,7a-d,9,10,11,12	5,6,8a,8b	Pathogens
Non-Traditional	1,2,3,4,7a-d,9	5,6,8a,8b,10,11,12	Pathogens

1. Does your MS4/Coalition have an education program addressing impacts of phosphorus/nitrogen/pathogens on waterbodies? Yes No N/A

2. Has 100% of the MS4/Coalition conveyance system been mapped in GIS? Yes No N/A

If N/A, go to question 3.

If No, estimate what percentage of the conveyance system has been mapped so far. %

Estimate what percentage was mapped in this reporting period. %

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

SPDES ID

N	Y	R	2	0					
---	---	---	---	---	--	--	--	--	--

3. Does your MS4/Coalition have a Stormwater Conveyance System (infrastructure) Inspection and Maintenance Plan Program? Yes No N/A

4. Estimate the percentage of on-site wastewater treatment systems that have been inspected and maintained or rehabilitated as necessary in this reporting period? %

5. Has your MS4/Coalition developed a program that provides protection equivalent to the NYSDEC SPDES General Permit for Stormwater Discharges from Construction Activities (GP-0-08-001) to reduce pollutants in stormwater runoff from construction activities that disturb five thousand square feet or more? Yes No N/A

6. Has your MS4/Coalition developed a program to address post-construction stormwater runoff from new development and redevelopment projects that disturb greater than or equal to one acre that provides equivalent protection to the NYS DEC SPDES General Permit for Stormwater Discharges from Construction Activities (GP-0-08-001), including the New York State Stormwater Design Manual Enhanced Phosphorus Removal Standards? Yes No N/A

7a. Does your MS4/Coalition have a retrofitting program to reduce erosion or phosphorus/nitrogen/pathogen loading? Yes No N/A

7b. How many projects have been sited in this reporting period?

7c. What percent of the projects included in 7b have been completed in this reporting period? %

7d. What percent of projects planned in previous years have been completed? %
 No Projects Planned

8a. Has your MS4/Coalition developed and implemented a turf management practices and procedures policy that addresses proper fertilizer application on municipally owned lands? Yes No N/A

8b. Has your MS4/Coalition developed and implemented a turf management practices and procedures policy that addresses proper disposal of grass clippings and leaves from municipally owned lands? Yes No N/A

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	1	1
---	---	---	---

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Village of Port Chester

SPDES ID

N	Y	R	2	0	A	3	0	9
---	---	---	---	---	---	---	---	---

9. Has your MS4/Coalition developed and implemented a program of native planting?
 Yes No N/A
10. Has your MS4/Coalition enacted a local law prohibiting pet waste on municipal properties and prohibiting goose feeding?
 Yes No N/A
11. Does your MS4/Coalition have a pet waste bag program?
 Yes No N/A
12. Does your MS4/Coalition have a program to manage goose populations?
 Yes No N/A

B/T Mtg. Date May 21, 2012	Action: <input type="checkbox"/> Adopted
Appointments	<input type="checkbox"/> Defeated
Resolution # <u> 1 </u>	<input type="checkbox"/> Tabled
	<input type="checkbox"/> No Action
Motion 1 <u> 2 </u>	<input type="checkbox"/> Amended

RESOLUTION
APPOINTMENT OF
DEPUTY MAYOR

On motion of TRUSTEE _____, seconded by TRUSTEE _____, the

following resolution was adopted by the Board of Trustees of the Village of Port Chester,

New York:

RESOLVED, that TRUSTEE BART DIDDEN, be and he hereby is designated as President of the Board of Trustees with the power to act as Mayor of the Village of Port Chester, New York, in case of the Absence or sickness of the Mayor, in which event, he shall have all the powers, rights and privileges, and be subject to all the duties of the Mayor of the Village until recovery or return of said Mayor who shall have been absent or sick.

Vote:	Aye	Nay	Abstain	Absent
Brakewood				
Terenzi				
Didden				
Branca				
Marino				
Kenner				
Pilla				

B/T Mtg. Date May 7, 2012 tabled to May 21, 2012	Action: <input type="checkbox"/> Adopted
Appointments	<input type="checkbox"/> Defeated
Resolution # <u> 2 </u>	<input type="checkbox"/> Tabled
	<input type="checkbox"/> No Action
Motion 1 <u> 2 </u>	<input type="checkbox"/> Amended

RESOLUTION
 APPOINTMENT ALTERNATE MEMBER FOR THE
 PLANNING COMMISSION

On motion of TRUSTEE _____, seconded by TRUSTEE _____, the

following resolution as adopted by the Board of Trustees of the Village of Port Chester,

New York:

RESOLVED, that TIMOTHY F. MURPHY, residing at 82 Puritan Drive, Port Chester, New York, be and he hereby is appointed as the alternate member of the Port Chester PLANNING COMMISSION, effective immediately, with said term to expire June 16, 2014.

Vote:	Aye	Nay	Abstain	Absent
Brakewood				
Terenzi				
Didden				
Branca				
Marino				
Kenner				
Pilla				

B/T Mtg. Date May 21, 2012	Action: <input type="checkbox"/> Adopted
Appointments	<input type="checkbox"/> Defeated
Resolution # <u> 2 </u>	<input type="checkbox"/> Tabled
	<input type="checkbox"/> No Action
Motion 1 <u> 2 </u>	<input type="checkbox"/> Amended

RESOLUTION
 APPOINTMENT ALTERNATE MEMBER FOR THE
 PLANNING COMMISSION

On motion of TRUSTEE _____, seconded by TRUSTEE _____, the

following resolution as adopted by the Board of Trustees of the Village of Port Chester,

New York:

RESOLVED, that JOHN E. ROGAN, PE, residing at 384 King Street, Port Chester, New York, be and he hereby is appointed as the alternate member of the Port Chester PLANNING COMMISSION, effective immediately, with said term to expire June 16, 2014.

Vote:	Aye	Nay	Abstain	Absent
Brakewood				
Terenzi				
Didden				
Branca				
Marino				
Kenner				
Pilla				

B/T Mtg. Date May 21, 2012	Action: <input type="checkbox"/> Adopted
Appointments	<input type="checkbox"/> Defeated
Resolution # <u> 3 </u>	<input type="checkbox"/> Tabled
	<input type="checkbox"/> No Action
Motion 1 <u> 2 </u>	<input type="checkbox"/> Amended

**RESOLUTION
APPOINTMENT TO THE ARCHITECTURAL BOARD OF REVIEW**

On motion of TRUSTEE _____, seconded by TRUSTEE _____, the

following resolution as adopted by the Board of Trustees of the Village of Port Chester,

New York:

WHEREAS, currently there is one vacancy of a full member on the Architectural Board of Review; and

WHEREAS, Susan E. Plant is the alternate member of the Architectural Board of Review whose term expires on March 20, 2013; and

WHEREAS, it is the intention of the Board to elevate Ms. Plant as a full member. Now, therefore be it

RESOLVED, that SUSAN E. PLANT, residing at 104 Hawley Avenue, Port Chester, New York, be and she hereby is appointed as a full member of the Port Chester ARCHITECTURAL BOARD OF REVIEW, effective upon her resignation as the alternate member for the open position which term expires March 20, 2015.

Vote:	Aye	Nay	Abstain	Absent
Brakewood				
Terenzi				
Didden				
Branca				
Marino				
Kenner				
Pilla				

B/T Mtg. Date May 21, 2012	Action: <input type="checkbox"/> Adopted
Comprehensive Plan	<input type="checkbox"/> Defeated
Resolution # <u> 1 </u>	<input type="checkbox"/> Tabled
	<input type="checkbox"/> No Action
Motion 1 <u> 2 </u>	<input type="checkbox"/> Amended

**PUBLIC HEARING ON PROPOSED VILLAGE OF PORT CHESTER
COMPREHENSIVE PLAN AND RELATED ZONING REGULATION TEXT
AND MAP AMENDMENTS**

On motion of TRUSTEE _____, seconded by TRUSTEE _____, the following resolution was adopted by the Board of Trustees of the Village of Port Chester, New York:

WHEREAS, the Village of Port Chester is in the process of adopting its first-ever Comprehensive Plan ("Plan) to guide future growth and preservation patterns for the protection of the public health, safety and general welfare of its citizens; and

WHEREAS, the Village Board of Trustees established the Comprehensive Plan Advisory Committee (CPAC) to assist the Board in developing the Plan; and

WHEREAS, the CPAC held a public hearing on March 21, 2012 and unanimously approved the referral of the Draft Comprehensive Plan to the Village Board of Trustees; and

WHEREAS, pursuant to New York State Village Law §7-722 (6), the Village Board of Trustees must, within ninety (90) days of receiving a recommended comprehensive plan submitted to them by a planning board or special board assigned to prepare the comprehensive plan, hold a public hearing on such proposed plan; and

WHEREAS, the Village's consulting planner, BFJ Planning, submitted a preliminary Draft Zoning Regulation text amendments and Map to the Village Board of Trustees on March 22, 2012 and held a work session with the Board of Trustees on this date as well as on May 16, 2012; and

WHEREAS, pursuant to Village Law §7-722 (5), any proposed comprehensive plan may be referred to the village planning board, in this case, the Planning Commission, for review and recommendation before action by the Board of Trustees; and

WHEREAS, pursuant to Village Law §7-722 (5), the Village Board of Trustees shall, prior to adoption, refer the proposed Comprehensive Plan to the Westchester County Planning Board for review and recommendation as required by the County Administrative Code; and

WHEREAS, pursuant to the Zoning Regulation, proposed zoning amendments shall be referred by the Board of Trustees to the Planning Commission for its recommendation. Now, therefore, be it

RESOLVED, that the Village Board of Trustees, pursuant to §7-722 (6), hereby schedules a public hearing on the Draft Comprehensive Plan, to be held at the Port Chester Village Court, 350 N. Main Street, Port Chester, NY 10573, on June 18, 2012 at 7:00 p.m.; and be it further

RESOLVED, that the Board refers the Draft Comprehensive Plan and Draft Zoning Regulations text amendments and Map to the Village Planning Board and the Westchester County Planning Board for review and recommendation.

Vote:	Aye	Nay	Abstain	Absent
Brakewood				
Terenzi				
Didden				
Branca				
Marino				
Kenner				
Pilla				

B/T Mtg. Date May 21, 2012	Action: <input type="checkbox"/> Adopted
Comprehensive Plan	<input type="checkbox"/> Defeated
Resolution # <u> 2 </u>	<input type="checkbox"/> Tabled
	<input type="checkbox"/> No Action
Motion 1 <u> 2 </u>	<input type="checkbox"/> Amended

**RESOLUTION
 COMPREHENSIVE PLAN BUDGET MODIFICATION TO
 REFLECT THE USE OF KINSPORT APT. IMPACT FEE**

On motion of TRUSTEE _____, seconded by TRUSTEE _____, the following resolution was adopted by the Board of Trustees of the Village of Port Chester, New York:

WHEREAS, on July 18, 2011, Village Board appropriated \$62,273.42 from General Fund Contingency for planning consulting services to assist in the development of the Comprehensive Plan with regard to a Route 1 Corridor/Downtown Plan and a GEIS while awaiting the receipt of the Kingsport Apartment Impact Fee funds; and

WHEREAS, the Kingsport Apartment Impact Fee funds has been received by the Village. Now, therefore, be it

RESOLVED, that the Capital Fund Comprehensive Plan Budget 5.8020.400.2006.40 be modify to reflect the return of the \$62,273.42 to General Fund and to appropriate instead \$62,273.42 from the Kingsport Apartment Impact Fee Deferred Revenue.

Vote:	Aye	Nay	Abstain	Absent
Brakewood				
Terenzi				
Didden				
Branca				
Marino				
Kenner				
Pilla				

B/T Mtg. Date May 21, 2012	Action: <input type="checkbox"/> Adopted
Legal	<input type="checkbox"/> Defeated
Resolution # <u> 1 </u>	<input type="checkbox"/> Tabled
	<input type="checkbox"/> No Action
Motion 1 <u> 2 </u>	<input type="checkbox"/> Amended

RESOLUTION

DOMENICK BOLOGNA ET AL.
v. VILLAGE OF PORT CHESTER
AUTHORIZATION OF FURTHER PROCEEDINGS

On motion of TRUSTEE _____, seconded by TRUSTEE _____, the

following resolution was adopted by the Board of Trustees of the Village of Port Chester,
New York:

WHEREAS, the Appellate Division, Second Department, of the Supreme Court of the State of New York, rendered a decision dated May 1, 2012, affirming the Decision/Order/Judgment of the Honorable John R. La Cava, Justice of the Supreme Court, Westchester County, in the matter of Bologna et al. v. Village of Port Chester with regard to the judicial valuation of certain properties acquired through eminent domain in furtherance of the Village's Modified Marina Redevelopment Project; and

WHEREAS, Notice of Entry of such decision was served upon the Village's special counsel on or about May 3, 2012; and

WHEREAS, special counsel has consulted with the Board of Trustees with regard to the decision. Now, therefore, be it

RESOLVED, that the firm of Watkins & Watkins, LLP, special counsel with regard to the Modified Marina Redevelopment Project, is hereby authorized to make a motion for reargument in the Appellate Division and/or seek leave to take an appeal to the Court of Appeals in the matter of Bologna, et al. v. Village of Port Chester.

Vote:	Aye	Nay	Abstain	Absent
Brakewood				
Terenzi				
Didden				
Branca				
Marino				
Kenner				
Pilla				

B/T Mtg. Date May 21, 2012	Action: <input type="checkbox"/> Adopted
Licensing	<input type="checkbox"/> Defeated
Resolution # <u> 1 </u>	<input type="checkbox"/> Tabled
	<input type="checkbox"/> No Action
Motion 1 <u> 2 </u>	<input type="checkbox"/> Amended

**RESOLUTION
TAXI DISPATCHING LICENSES**

On motion of TRUSTEE _____, seconded by TRUSTEE _____, the

following resolution was adopted by the Board of Trustees of the Village of Port Chester,

New York:

WHEREAS, Section 295-20, "Taxicabs", of the Village Code provides for the "Licensing of company dispatching", subject to the approval of the Village Board of Trustees; and

WHEREAS, Coqui Taxi, Luso American Taxi, P.C. Taxi, RC Taxi and Village Taxi have submitted applications for a dispatching license to the Village Clerk's Office for the approval by the Board of Trustees as provided by in Section 295-20 (C); and

WHEREAS, these applications have been reviewed by the Village Clerk, who makes a favorable recommendation of approval for the _____ applicants. Now, therefore be it,

RESOLVED, that the Board of Trustees hereby approves the applications submitted by Coqui Taxi, Luso American Taxi, RC Taxi, _____ and _____ and directs the Village Clerk to issue a license for dispatching to each respective applicant, with said license to expire on March 31, 2013.

Vote:	Aye	Nay	Abstain	Absent
Brakewood				
Terenzi				
Didden				
Branca				
Marino				
Kenner				
Pilla				

B/T Mtg. Date May 21, 2012	Action: <input type="checkbox"/> Adopted
Agreement	<input type="checkbox"/> Defeated
Resolution # <u> 1 </u>	<input type="checkbox"/> Tabled
	<input type="checkbox"/> No Action
Motion 1 <u> 2 </u>	<input type="checkbox"/> Amended

**RESOLUTION
VIDEO CONSULTANT AGREEMENT**

On motion of TRUSTEE _____, seconded by TRUSTEE _____, the following resolution was adopted by the Board of Trustees of the Village of Port Chester, New York:

WHEREAS, Thomas J. Lorenzo since 2004 has served as the Village of Port Chester's video consultant; and

WHEREAS, by resolution dated July 20, 2009, the Board of Trustees accepted the proposal of Mr. Lorenzo with regard to his rate of compensation; and

WHEREAS, since 2009 the Board of Trustees has directed that Mr. Lorenzo also video tape the meetings of the Planning Commission and Zoning Board of Appeals; and

WHEREAS, as of June 1, 2012, his hourly rate will increase from \$32.00 an hour to \$35.00 an hour. Now, therefore be it

RESOLVED, that the Village Manager be authorized to accept the hourly rate proposal of Thomas J. Lorenzo, 15433 12th Road, Whitestone, New York dated May 1, 2012 confirming his new hourly rate of compensation for video consulting services.

Vote:	Aye	Nay	Abstain	Absent
Brakewood				
Terenzi				
Didden				
Branca				
Marino				
Kenner				
Pilla				

BIT mta. 5/11/12
Corres. # 1

Church of Our Lady of the Rosary
22 Don Bosco Place
Port Chester, NY 10573



May 15, 2012

Honorable Mayor Dennis Pilla
Honorable Members of the Board of Trustees
Village of Port Chester
222 Grace Church Street
Port Chester, New York 10573

Dear Mayor Pilla and Trustees,

On Sunday, June 10, 2012, the Catholic Community of the Village of Port Chester will join together to celebrate the solemnity of the Feast of Corpus Christi. This is a public expression of our faith, our beliefs and a demonstration of living that faith. Mass will begin at 11:00AM in the gymnasium of Corpus Christi/Holy Rosary School and conclude at approximately 12:15PM.

This will be our twelfth year of having a procession following the Mass. The procession will leave the gymnasium at about 12:15PM, turn right and go into the far end of the parking lot of Corpus Christi Church, then wind around back up along the side of the church. The Corpus Christi parishioners will go into the church for Adoration while the Holy Rosary parishioners will turn left onto South Regent Street, right onto William Street to Pearl Street, down William Street to South Main Street, go left onto Purdy Avenue and conclude at Don Bosco Place.

We anticipate 250 to 300 people in attendance. A police escort is requested to lead the procession and a second officer to follow at the rear.

We appreciate the protection the Village of Port Chester Police and auxiliary police have always provided to the parishioners of the Catholic Community of Port Chester and to the Parish of Our Lady of the Rosary in particular.

Anticipating a favorable response, I am,

Respectfully,



Reverend Stephen Schenck, SDB
Pastor

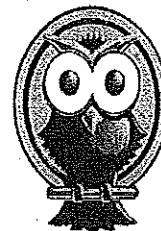
SS: me
CC: Christopher Russo, Village Manager
Charles Vaccaro, Police Sergeant
Kevin McFadden, Fire Chief
Rocco Morabito, General Foreman
Scott Moore, EMS Administrator

BIT MTA. 5/21/12
Comes. # 2

PARK AVENUE ELEMENTARY SCHOOL

Port Chester, New York 10573
(914) 934-7895 Fax (914) 939-9243

Rosa I. Taylor, Principal



"Success For Every Student"

May 11, 2012

Mayor Dennis Pilla
And Board Members
Village of Port Chester
222 Grace Church St.
Port Chester, New York 10573

Dear Mayor and Board Members:

On Friday, June 8th, we have our annual Fun Day scheduled at Park Avenue School. This event will be held outdoors.

I am requesting that Park Avenue from Columbus Ave to College Ave be closed to vehicular traffic on Fun Day 9:00 A.M. through 2:00 P.M.

Also, on Monday, June 18th, we will be holding our Fifth Grade Moving up Ceremony outdoors on Park Avenue.

I am requesting that Park Avenue from Columbus Ave to College Ave be closed to vehicular traffic from 9:00am to 12pm

On behalf of our school community, I thank you for considering the request.

Cordially,
Rosa I Taylor
Rosa I. Taylor
Principal

cc: Dr. Edward Kliszus

Bit mta. 5/21/12
Corres. # 3

Carnival
Corpus Christi Church
136 South Regent Street
Port Chester, NY 10573



May 1, 2012

Mayor Denis Pilla
& Village Board
222 Grace Church Street
Port Chester, NY 10573

Dear Mayor Pilla & Village Board:

On behalf of the Corpus Christi Church Carnival, we are once again seeking permission to place a banner across Westchester Ave to advertise this year's carnival. The information as in the past would read: the date, the place, and the name of the sign company sponsoring the banner.

If permission is granted, we are also seeking permission for the Village Highway Department to place the sign for us. The carnival dates are August 13th through August 18th. I can be reached at (914) 937-1455 or at the church rectory (914) 933-3169.

Thank you,

A handwritten signature in cursive script that reads "Paul R. Gerardi".

Paul R. Gerardi
Carnival Chairman

BIT MTG. 5/21/12
COM. #4



May 10, 2012

Mayor Dennis Pilla
and the
Port Chester Board of Trustees
222 Grace Church Street
Port Chester, NY 10573

Dear Mayor Pilla and Trustees:

The Clay Art Center requests use of the area of the parking lot immediately in front of the Clay Art Center for our annual Seconds Sale, a family event we will have on Saturday, June 2, 2012 from 10 a.m. to 4:00 pm.

Seconds Sale is a fundraising event for the Clay Art Center and includes the sale of discontinued pottery, at greatly reduced prices. Visitors will be able to purchase beautiful pieces at bargain prices. Proceeds from the sale will support our equipment fund.

We also hope to have family activities such as facepainting, wheel throwing, games, and other events during the sale hours, and food.

Thank you for considering our request.

Sincerely,

Altagracia Levat
Director of Development
Clay Art Center